

Memphis / Shelby County Local Emergency Planning Committee

Meeting Minutes

- Call to Order - Nick Ridge
- 2024 Survey Results and Discussion
 - Email List
 - We will going through the LEPC email list and will be taking off those that do not want to be on it any longer, or those that are no longer in their positions.
 - Discussion in chat:
 - Can emails be sent out as BCC so that everyone does not get pinged?
 - Requests to be added to email list
 - Misty Haley provided her email address to have addition requests sent to her
 - Meeting times meeting needs?
 - 82% stated that they were good with the current schedule.
 - Some wanted to change the day of the week, and
 - some wanted to move the time back to the afternoon.
 - Speakers/Topics Suggestions
 - Cybersecurity and Infrastructure Security Agency
 - The Med Burn Center – Chemical Burns
 - Update on air quality standards in Shelby County
 - Other regulatory updates
 - Brief overview of HAZWOPER and safety training
- 2025 Plans
 - Speaker/Topic suggestions for meetings
 - Discussion in chat:
 - Request for Fire Prevention Bureau to coming in and speak about Tier II verification audits
 - Contact: Clifton Griffin – Fire Inspector [phone number redacted]
 - Subject: Calculation examples for Form R
 - Christopher Reeves has contacts for Regional One Burn Center and is a

HAZWOPER instructor

- DHS and CISA services
- Hazardous Waste Annual Report Workshop information link shared in the chat. Will be held virtually on February 4, 2025 8am through TEAMS.

○ Drill

■ Location Suggestions

- Simmons Bank Liberty Bowl Stadium willing to host drill/scenario exercise

■ Scenario Suggestions

- Earthquake
- Tornado
- Fuel Spill
- Rail car flammable liquids leak
- Ammonia

■ Drill committee

- Need volunteers to be part of the drill committee and serve to plan this out

■ When

- Would like to have the drill in October/November so it will not be as hot

○ Outreach

- Responding to Terrorists events, local response with Gov involvement
- PSM & RMP
- Ammonia response
- Workshops on regulatory reporting. Workshops on emergency planning
- Contingency Planning
- Tier II
- Ergonomic Assessment

- Executive Committee Meeting – February 20, 2025, at 10:30am
- Drill Committee Meeting – February 20, 2025, at 14:00pm

If you have any announcements you would like to include for our next meeting, please email Kimberly Sass (Kimberly.Sass@draslovka.com) and they will be added to the next agenda.

- **Closing Comments-** Next LEPC Meeting March 20, 2025, at 10:30 at 1075 Mullins Station

Road, Memphis, Tn 38134 in the EOC

- Adjournment

Visit Our Web Page www.staysafeshelby.us/lepc

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