

Memphis / Shelby County Local Emergency Planning Committee

Meeting Agenda

- Call to Order
 - Nick Ridge called meeting to order at 10:30am
- Treasurer Report
 - The treasurer was unavailable for the meeting and no report was given.
- Old Business
 - Need recommendations for speakers for upcoming meetings.
- New Business
 - Hazardous Materials Grant Training
 - Chief O'Neill updated on the upcoming Ammonia training. Waiting for contract finalization. Training tentatively scheduled for October 27, Will be a 24 hour class. 2 days in classroom, 1 day live release training. 30 people max. Expects the contract to be approved next week. There will be limited space for fire department personnel to allow for industrial personnel to sign up for training as well.
 - Upcoming meetings
 - Next meeting will be held September 18th at Shelby County EMA unless something changes.
 - November meeting will be held November 13th. Will try to have it at the Red Cross and have a luncheon meeting. This will also be when elections for the Executive Committee will be held. Also will try to have regulatory personnel there to go over any changes. Would like for recommendations on a vendor who would be willing to pay for the luncheon.
 - Need to get the Tier II letters out to help encourage people to attend meetings.
 - Elections for Executive Committee
 - Will need to hold elections this year. Have to be held every two years.
 - Chairman Nick Ridge has been in position for about two years, so there will need to be a new Chairman elected.

- There are some vacancies on the Executive Committee. Patrick Kitchens has changed locations and is no longer in Shelby County. Nick Ridge would like to volunteer to be elected in his position as co-chair. Greg Waymon has retired, Chief John O'Neill has requested to take his place as co-chair.
 - Secretary and Treasurer positions can be elected on a yearly basis if need be.
 - Nick Ridge would like to set up a nominations form on the website so that members can recommend/nominate people for the Executive Committee. We need more participation within the Committee.
- Any new releases to be discussed? – Nothing said.

• **Speakers**

- Jeremy Herring - Bartlett Fire Department – Lessons learned from recent hazmat response. Discussed gasoline release from March 2025. Gave facts regarding the call and lessons learned.

If you have any announcements you would like to include for our next meeting, please email Kimberly Sass (Kimberly.Sass@draslovka.com) and they will be added to the next agenda.

• **Closing Comments**

- Next Meeting September 18, 2025
- West Tennessee LEPC Conference is August 26-27, 2025 at Pickwick. See wtmalepc.com for more information.

• **Adjournment**

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